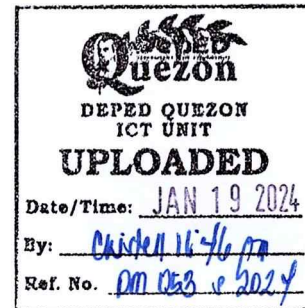




Republic of the Philippines  
**Department of Education**  
 Region IV-A  
 SCHOOLS DIVISION OF QUEZON PROVINCE



17 January 2024

**DIVISION MEMORANDUM**  
 DM No. 058, s. 2024

**CORRIGENDUM AND ADDENDUM TO DM 985, S. 2023 (WORKSHOP ON THE STANDARDIZATION OF DIVISION INITIATED SCHOOL HEADS' OPCRf) AND DM 984, S. 2023 (WORKSHOP ON THE STANDARDIZATION OF NON-TEACHING PERSONNEL IPCRF)**

**To:** Assistant Schools Division Superintendents  
 Performance Management Team Members and Alternates  
 Public Elementary and Secondary School Heads  
 All Others Concerned

1. With reference to DM 985, S. 2023 (WORKSHOP ON THE STANDARDIZATION OF DIVISION INITIATED SCHOOL HEADS' OPCRf) AND DM 984, S. 2023 (WORKSHOP ON THE STANDARDIZATION OF NON-TEACHING PERSONNEL IPCRF) please be advised of the additional participants:

Activity	Date	Additional Participants
WORKSHOP ON THE STANDARDIZATION OF DIVISION INITIATED SCHOOL HEADS' OPCRf	January 18-19, 2024	Rodelio Esmerna Jr. – AO II  Maria Teresa Esperanza – Principal III
WORKSHOP ON THE STANDARDIZATION OF NON-TEACHING PERSONNEL IPCRF	January 25-26, 2024	Reylan Ranillo – ADAS II

2. Immediate dissemination of and strict compliance to this Memorandum is desired.

  
**ROMMEL C. BAUTISTA, CESO V**  
 Schools Division Superintendent 

Parmjdf01/17/2024

DEPEDQUEZON-TM-SDS-04-009-003



Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon  
 Trunkline #: (042) 784-0366, (042) 784-0164,  
 (042) 784-0391, (042) 784-0321